

[SCHOOL DISTRICT LETTERHEAD]

*Project to Track Children's Early Development in Your Community
Using the Early Development Instrument (EDI)*

[MONTH YEAR]

The [SCHOOL DISTRICT] in partnership with the UCLA Center for Healthier Children, Families and Communities is conducting a project in your child's school to collect information about children's development in kindergarten. This information will be used in your school district and community to improve services for young children and their families.

What will take place?

Your child's kindergarten teacher will complete a questionnaire called the Early Development Instrument (EDI) on each child in his/her class to describe key areas of development such as physical, emotional, language and cognitive development. To complete the EDI questionnaire, kindergarten teachers observe children in their classrooms during normal class activities and then fill out the EDI questionnaire outside of class time.

Confidentiality

Children's names do not appear on the EDI questionnaires. Results of the project will not be shared about individual children. Instead, results will only be shared about groups of children. Your child's results will not be part of their academic records.

Information from the EDI questionnaires will be sent to UCLA's Center for Healthier Children, Families and Communities, who will analyze the results. These results will be shared with your school district and other local leaders in your community. Results will also be shared with the publisher of the EDI at the Offord Centre for Child Studies at McMaster University.

There are no risks involved with this project. Although there will be no direct benefit to your child, this information may be used to help improve developmental services for young children in your community.

Who do I contact if I have questions or concerns about this project? If you have questions or would like to request that an EDI questionnaire not be completed on your child please contact the number listed below. Your decision whether or not to participate is completely voluntary and will not adversely affect your relationship with your child's teacher or school. For questions or concerns please contact:

- o [NAME AND TITLE OF SCHOOL DISTRICT EDI COORDINATOR] at [PHONE NUMBER & EMAIL ADDRESS]

If you wish to ask questions about your rights as a research participant or if you wish to voice any problems or concerns you may have about the study to someone other than the researchers, please call the Office of the Human Research Protection Program at (310) 825-7122 or write to Office of the Human Research Protection Program, UCLA, 11000 Kinross Avenue, Suite 102, Box 951694, Los Angeles, CA 90095-1694.